

## KVAC – EUROPE – BANK DEPOSIT

Please read carefully the instructions below before proceeding with payment.

Please note that your application will not be processed until the full and correct payment has been received and verified by IOM KVAC. Incorrect payments may result in a delay in processing your visa application.

Applicants are highly encouraged to consult the KVAC webpages for [visa and service fees](#) and [Important Notices](#) in order to avoid issues with payment.

Any questions may be addressed to the KVAC contact-center (+49 30 290 224 5550) or the KVAC information email at [kvacdeinfo@iom.int](mailto:kvacdeinfo@iom.int) (KVAC Berlin) or [kvacfrinfo@iom.int](mailto:kvacfrinfo@iom.int) (KVAC Paris).

1. Visit the IOM KVAC website and prepare your [application documents](#) in accordance with the checklist that matches your travel purpose.
2. Visit the IOM KVAC webpage to calculate the [visa fee and service fees](#) for your application. Please note that **visa fees may vary depending on nationality, duration of stay, and number of entries**. Please add fees for any additional services to be purchased at the KVAC to the core service charge (EUR 60 per application).
3. Submit payment for your application with the appropriate visa fees, services fees, and any additional services desired. **All fees must be paid in Euros.**

The KVAC is currently accepting payment via bank transfer only and offers two options for submitting payment:

- **In Person at Bank:** If paid at the bank, **please specify “KOREA VISA AND SERVICE FEES” and your passport number on the bank slip** (Deutsche Bank is preferred, but you may submit payment via the bank of your choice).
- **E-Banking:** If paid through e-banking, **please specify “KOREA VISA AND SERVICE FEES” and your passport number in the justification or reference field** (Deutsche Bank is preferred, but you may submit payment via the bank of your choice).

### IOM KVAC Bank Details

**Bank account holder:** International Organization for Migration

**Name of the bank:** Deutsche Bank AG

**IBAN:** DE32 3807 0059 0136 0031 01

**SWIFT code:** DEUTDE3303

**Address:** Taunusanlage 12, 60325 FRANKFURT AM MAIN.

**Country:** Germany

4. Scan the invoice and/or proof of payment and send it to [kvacdeinfo@iom.int](mailto:kvacdeinfo@iom.int) (KVAC Berlin) or [kvacfrinfo@iom.int](mailto:kvacfrinfo@iom.int) (KVAC Paris).

Please note that the body of the email must include: your full name, nationality, visa type, duration of stay, number of entries, details of any additional services you wish to purchase (e.g., number of photocopies, pages required for translation, etc.), and the method of application (mail-in or in-person). If you wish to be contacted by phone, please include a phone number where you may be reached.

5. IOM KVAC staff will verify the payment is correct and confirm via email that you may proceed with booking your appointment or shipping you application via courier.

Please note that you must wait for the confirmation of payment before submitting your application.